Finding Books or Ebooks

Follow these steps to find resources in Discover Local (Catalog):

1. On the Discover Local (Catalog) search page, type your research topic into the first search box.
   - If your research topic is more than one word, separate your search terms with "AND."
   - E.g. depression AND college students

2. Click on "Search."

3. When the search results pull up, tweak your results by Resource Type.
   - On the left side of the page, click on "Resource Type."
   - Click on "Books."

![Screenshot of Discover Local (Catalog) search page with search terms entered and resource type set to Books.](image-url)
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4. When the search results are filtered by books, scroll through the results for something that interests you.

5. In the record’s Details section, there should be a description that you can use to determine if the resource is something you’d want to use for your assignment.

If you choose to use a physical book, you can either locate the book yourself or request that it be delivered to the Circulation Desk via Sooner Xpress.

6. If you locate the book yourself, scroll to the Get It section, and make note of the book's location number and then click on the “View Call # Locations” link.
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• On the Finding Books on the Shelf page, there's a table that lists what floor a book is located based on the books' location number.
• Items are shelved in alphabetical order by these book location numbers. Use the chart to determine what floor your book's location number is shelved on in Bizzell Memorial Library.

7. If you want to pick up the book from the Circulation Desk, then scroll to the Get It section, and click on "Request this item via Sooner Xpress" link.

• When you click on the Sooner Xpress link, you'll be prompted to login and then re-directed to the book's request form.
• On the book's request form, scroll to the bottom of the page and click on the "Submit Request" button.
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8. Lastly, look in the Send to section of the record to find the citation helper for the resource.

Questions?
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